

## **Categories of Ration Cards in Haryana**

The Government of Haryana has established five categories of ration card holders:

1. Above Poverty Line (APL) cardholders- These cards would be green in color.
2. State Below Poverty Line (SBPL) cardholders- These cards would be yellow in color.
3. Central Below Poverty Line (CBPL) cardholders- The color of these cards would be yellow.
4. Antyodaya Anna Yojana (AAY) cardholders- Pink colored cards.
5. Other Priority Households (OPH) cardholders.

## **Documents to be Submitted for New Ration Card**

When applying for a new ration card, the applicant needs to submit the following documents along with the duly filled application form:

1. Two passport sized photographs of the family, which have been attested.
2. The applicant for the new ration card would also provide an affidavit declaring non-possession of any other ration card elsewhere in the country. The applicant also needs to declare that the names of the family members do not appear elsewhere in other ration cards.
3. The applicant also needs to submit a declaration of her/his permanent address and also specify her/his places of residence during a period of the last five years.
4. The applicant also needs to submit an undertaking to the effect that if any information submitted is found false at a later stage, the applicant would invite legal action.

## **How to Apply for New Ration Card in Haryana**

The Government of Haryana has greatly simplified the process for application for a new ration card. It takes just a few steps for the application to be completed, either via the online method or the offline process. You can choose between the two methods based on your convenience.

### **Online Method to Apply for a Ration Card in Haryana**

Adopt the following procedure should you wish to apply for a new ration card online. The online method is undoubtedly the fastest and most hassle-free way to apply for a ration card. Just a few simple steps and you are done:

**Step-1:** Visit the website of the Government Haryana's Jansahayak Portal: <http://jansahayak.gov.in/Admin/RationCard.aspx>

**Step-2:** If you are a new user, you first need to register yourself on the website. Create an account and proceed to the next step.

**Step-3:** Fill in your information correctly in the fields. Do not leave any mandatory field empty or it would not be accepted.

**Application form for New RationCard**

Select District	<input type="text" value="Select"/>	Area	<input type="text" value="Select"/>
Town/Village	<input type="text"/>	Issuing Authority	<input type="text"/>
Name	<input type="text"/>	Gender	<input type="text" value="Select"/>
Father's Name	<input type="text"/>	Mother's Name	<input type="text"/>
House No.	<input type="text"/>	Pin Code	<input type="text"/>
Mobile No.	<input type="text"/>	Email ID	<input type="text"/>
Caste	<input type="text" value="Select"/>	Marital Status	<input type="text" value="Select"/>

**Address of Residence Before Five Year**

<b>First Address</b>		<b>Second Address</b>	
House No	<input type="text"/>	House No	<input type="text"/>
Galino	<input type="text"/>	Galino	<input type="text"/>
Colony	<input type="text"/>	Colony	<input type="text"/>
Category	<input type="text" value="APL"/>	Residing Years(No.)	<input type="text" value="please select"/>
Occupation Name	<input type="text" value="please select"/>	UID	<input type="text"/>
Occupation Address	<input type="text"/>	Designation	<input type="text"/>
Is any Member Income Tax Payer?	<input type="text" value="Yes"/>	Pan Card No	<input type="text"/>
Name of Member	<input type="text"/>	Occupation of Member	<input type="text"/>
Annual Income of Member	<input type="text"/>	Total Family Income	<input type="text"/>
Gas Connection	<input type="text" value="Yes"/>	Connection No.	<input type="text"/>

**Step-4:** Upload the scanned photograph of the head of the household. Make sure you take care of the file size requirements.

**Step-5:** Once you are done, verify all entered data to ensure its correctness and completeness. Once satisfied, submit your Application Form and pay the processing fee.

### **Offline Method to Apply for a Ration Card in HR**

While the online method of application for a new ration card is the easiest and fastest way, there are instances when citizens would like to apply for a new card via the offline mode. Limited internet accessibility in remote regions is one such case. Here are the steps you need to follow when applying for a new ration card via the offline mode:

**Step-1:** Obtain the prescribed application form (Form D-1) in the District Food and Supplies Controller's Office, in the office of the Assistant Food and Supplies Officer or in the office of Inspector of Food and Supplies as per the location of your residence.

You could also obtain the Performa for a ration card here on the website of the Food and Supplies Department, Haryana: <http://haryanafood.nic.in/FCI1.doc>

**Step-2:** Fill up the application form correctly and legibly. Also, make sure you carry all requisite documents with you when you apply.

**Step-3:** Upon submission of the form, you would be issued with a slip notifying you of the date when you should contact the appropriate office for collection of your ration card.

### **Verification of Details & Issuance of New Ration Card**

Once the applicant submits the application form along with the requisite documents, the Sub-Inspector or Inspector would undertake a verification of the information submitted by physically inspecting the applicant's residence and conducting enquiries. The Voter list or census record would also be consulted in the process. Once satisfied, the applicant would be issued with a new ration card.

The applicant can then collect her/his ration card from the District Food and Supplies Controller's Office or the Office of the AFSO/IFS where the application had been earlier submitted.

### **Identification of the Below Poverty Line (BPL) families**

The BPL families are identified by the Gram Panchayats and the Gram Sabhas depending upon the various factors which have been listed down by the State Government and the Government of India.

### **Replacing Old Ration Card with New in Haryana HR**

If you wish to obtain a new ration card at your new place of residence, follow the following steps:

**Step-1:** Fill up the prescribed application form D-I either in the District Food and Supplies Controller's Office, in the office of the Assistant Food and Supplies Officer or in the office of Inspector of Food and Supplies as per the location of your residence.

You could also obtain the Performa of the ration card here: <http://haryanafood.nic.in/FCI1.doc>

**Step-2:** Submit all requisite documents along with the application form. The applicant needs to submit two passport size photographs of the family, which have been attested along with a Surrender Certificate from the concerned authorities pertaining to the previous residential address or the old ration card.

**Step-3:** Once you submit the form, you would be provided a slip notifying you of the date when you should contact the appropriate office for collection of your new ration card.

### **How to obtain Duplicate Ration Card in HR**

There are instances when you would want to apply for a duplicate ration card. The process is exceedingly simple for the citizens of Haryana.

**Step-1:** Fill up the appropriate application form (Form D-I) either in the District Food and Supplies Controller's Office, in the office of the Assistant Food and Supplies Officer or in the office of Inspector of Food and Supplies as per the location of your residence.

**Step-2:** Submit the necessary documents along with the application form. Submit two passport size attested photographs of the family along with the application form verified from the depot holder.

**Step-3:** The applicant would be issued with a slip notifying her/him of the date when she/he should collect the ration card on payment of the processing charges. It generally takes about two weeks for the application to be processed.

### **How to have New Names added to Ration Card**

There are instances when you would want to have names of family members added to an existing ration card.

**Step-1:** Fill up the application form D-I either to the DFSC's office or the office of the AFSO or IFS of your area.

**Step-2:** Submit along with the application form, two passport size photographs of the family. The applicant also needs to submit the birth certificate from the Births' and Deaths' Registrar or Chowkidar of the village in case of the birth of a child in the family. In the case of a marriage, the applicant needs to submit the surrender certificate of the applicant's spouse or daughter-in-law as applicable.

**Step-3:** The applicant would be provided with a slip, which would notify them of the date when the applicant could collect the ration card on the payment of the processing fee.

### **How to have a Name Deleted from the Ration Card**

In the case of a death or division in the family, there might arise a need for the deletion of a family member's name from the ration card.

**Step-1:** Fill up the appropriate application form (Form D-I) either in the District Food and Supplies Controller's Office, in the office of the Assistant Food and Supplies Officer or in the office of Inspector of Food and Supplies as per the location of your residence.

**Step-2:** Submit two passport size, attested photographs of the family. The applicant also needs to submit either a Death Certificate from the Births' and Deaths' Registrar or village chowkidar, or the relevant document in case of a division in the family.

**Step-3:** The applicant would be issued with a slip notifying her/him of the date when she/he should collect the ration card. It generally takes about two weeks for the application to be processed.

